

**BY LAWS AND REGULATIONS OF THE DISTRICT GRAND COUNCIL OF LONDON
MEMBERS OF DISTRICT GRAND COUNCIL**

The members of District Grand Council are the Officers and Past Officers thereof, the Masters, Deputy Masters, Principal Conductors of the Work and Past Masters of Royal and Select Master Councils within the District. All other Royal and Select Masters who are subscribing members of any Council under the Constitutions and Regulations may, by the authority of the District Grand Master, be permitted to attend District Grand Council, but they cannot vote or speak to any resolution.

ANNUAL MEETING OF DISTRICT GRAND COUNCIL

This District Grand Council shall meet regularly at least once every year at such time and at such place as the District Grand Master shall appoint. The meeting shall be convened by notice at least 21 days prior to the date of the meeting.

OFFICERS OF DISTRICT GRAND COUNCIL & FEES OF HONOUR

The Officers of District Grand Council shall take rank in the following order and every Companion, on his appointment to an office, shall pay towards the funds of District Grand Council such fee of honour as shall from time to time be recommended by the Executive committee and determined by District Grand Council:-

Deputy District Grand Master
District Grand Principal Conductor of the Work
District Grand Chaplain
District Grand Treasurer
District Grand Recorder
District Grand Director of Ceremonies
District Grand Lecturer
Deputy District Grand Director of Ceremonies
District Grand Captain of the Guard
District Grand Conductor of the Council
Assistant District Grand Director of Ceremonies
District Grand Sword Bearer
District Grand Standard Bearer
Assistant District Grand Recorder
District Grand Organist
District Grand Steward
District Grand Manciple
District Grand Sentinel

The fee of honour shall be payable on appointment and no Companion shall assume the rank nor wear the regalia of the office until such fee is paid. A Companion promoted to a superior office shall pay only the difference (if any) between the fee paid for the office which he leaves and that pertaining to the office to which he is promoted.

EXECUTIVE COMMITTEE

4. The Executive Committee shall comprise the District Grand Master, the Deputy District Grand Master, the District Grand Principal Conductor of the Work, the District Grand Treasurer, the District Grand Recorder and the District Grand Director of Ceremonies together with two Companions who must be subscribing members of a Council within the District and elected

annually at the regular meeting of the District Grand Council.

The Executive Committee shall meet at such times and places as the District Grand Master shall appoint, and at least once in every year. Three shall form a quorum. The Chair shall be taken by the senior member present at the opening of the meeting. In the event of an equality of votes, the chairman shall give a second or casting vote.

The Executive Committee may recommend for the consideration of District Grand Council any matter, subject or question relating to the Order.

REGALIA

5. Each officer shall provide himself with the regalia of his rank

CESSATION OF MEMBERSHIP OF DISTRICT GRAND COUNCIL

6. An Officer, Past Officer or member of District Grand Council who ceases to be a subscribing member of a Council in the District shall cease to be a member of this District Grand Council but, on again becoming a subscribing member of a Council within the District, he shall again be a member of District Grand Council.

DRESS & ATTENDANCE RECORD

7. Every Companion, before entering District Grand Council, shall be properly clothed and shall sign his name in the register provided for that purpose.

DISTRICT GRAND TREASURER

8. The District Grand Treasurer shall be elected at the Annual Meeting and nomination must be submitted in writing to the District Grand Recorder at least 21 days prior to the Annual Meeting. The Accounts of the District Grand Treasurer shall be audited, previously to the Annual Meeting, by two Companions elected by District Grand Council. The financial year for all fees, dues and other payments shall end on 31st August.

COMMUNICATIONS

9. All communications intended for submission to the District Grand Master or District Grand Council, shall be forwarded to the District Grand Recorder for presentation.

Every motion for a new By Law or Regulation or for the repeal of an old one or any charge or complaint against a Council or member(s) thereof, or any other proposition intended to be made at a meeting of District Grand Council shall be stated in writing together with the name of the mover or complainant, his rank in the Order and the name and number of the Council of which he is a subscribing member, and transmitted to the District Grand Recorder not less than four weeks before the day of the meeting of District Grand Council at which it is intended such motion shall be made; and no motion or matter shall be entertained by District Grand Council or brought into discussion therein, unless the foregoing requirements be complied with or with the express permission of the District Grand Master.

NOTICE OF DISTRICT GRAND COUNCIL MEETING

10. At least twenty one days notice of every meeting of District Grand Council appointed to be held shall be given by the District Grand Recorder to District Grand Officers, both present and past, and also to the Recorder of each Council in the District, who will notify every member of his Council; but, if no return of the Officers of any Council has been made, then a notice sent to the Master or Recorder of such Council at the last known address, shall be deemed sufficient. The said notice shall state the place, day and hour at which the meeting is to be held and a summary of the business to be transacted and of propositions to be made at such meeting.

RETURNS AND FEES

11. The Master or Recorder of every Council in the District shall, in the month of September each year, furnish the District Grand Recorder with a regular return of its members, stating the date on which a Companion was Chosen or joined within the previous year, or since the day of the previous return, and also a return of all the Officers of such Council. The fees due to District Grand Council shall at the same time be paid. If any Council shall neglect, for the space of four months, to make such returns and payments, its members shall thereby be disqualified from attending District Grand Council or any Committee thereof until its arrears or returns and payments shall have been made and, if after due admonition, such returns and payments are not made, the Council so offending shall be reported to Grand Council.

FEES TO DISTRICT GRAND COUNCIL

12. Fees shall be paid to the funds of District Grand Council by each Council in the District :-
- i. Annually for each subscribing member of a Council
 - ii. For registering the By Laws of a Council
 - iii. For every alteration of By Laws
 - iv. For every Dispensation

Such fees shall be of such amounts as shall from time to time be recommended by the Executive committee and determined by District Grand Council and all fees levied shall be paid to the District Grand Recorder.

COUNCIL SUMMONSES

13. The Recorder of each Council shall send four copies of each summons for each meeting to the District Grand Recorder.

DISPENSATIONS

14. Every application for a dispensation shall be made, in writing, to the District Grand Master, stating clearly the object thereof and transmitted through the District Grand Recorder.

FORMATION OF NEW COUNCILS

15. Companions desirous of forming a new Royal and Select Masters Council in the District shall conform to the Rules prescribed in the Constitutions and Regulations. Every petition for a new Council must be made, on the prescribed form, to the District Grand Master, whose approval must be obtained before it shall be forwarded to the Most Illustrious Grand Master.

APPLICATION OF THESE BY LAWS

16. These By Laws shall be binding on all Councils in the District unless and until the same be altered in a constitutional manner.

MATTERS NOT CONTAINED IN THESE BY LAWS

17. In all particulars not herein specially set forth, the District Grand Master, District Grand Council and its Officers shall be governed and regulated by the same Laws as those applicable to the Most Illustrious Grand Master and to Grand Council and its Officers.

ALTERATIONS TO THESE BY LAWS

18. No alteration of, or addition to, these By Laws shall be valid until agreed by the District Grand Council and approved by the Most Illustrious Grand Master.

PROMULGATION OF THESE BY LAWS

19. A copy of these By Laws shall be sent to the Recorder of each Council in the District. A copy shall be presented to the Master on his installation, to every candidate on his being Chosen and to every joining member.

These By Laws approved by District Grand Council on Wednesday 9th June 2004.